



Aurora, Canby, Hubbard, & Woodburn Fire Districts

Joint Board of Directors Meeting

Wednesday, December 16, 2020

6:00 P.M. to 7:00 P.M.

ZOOM Meeting

ATTENDANCE

Aurora Fire District

- Fire Chief Josh Williams
- Director Paul Ranta
- Director Dawn Depner
- Director Daroll Nicholson
- Director Marc Anderson
- Director Bobby Meyer
- Lt. Tim Gloy
- Lt. Nate Smith
- FF Paul Tice
- FF Jon Montgomery

Canby Fire District

- Fire Chief Jim Davis
- Director Shawn Carroll
- Director Ron Swor
- Director Boe Ellis
- Division Chief Matt Dale
- Division Chief Matt English
- Chief Financial Officer Lori Fawcett
- Administrative Assistant Leanna Bursell

Hubbard Fire District

- Fire Chief Joe Budge
- Director Marty Sobo
- Director Jeff Robinson
- Administrative Assistant Korrin Pertersen

Woodburn Fire District

- Fire Chief Joe Budge
- Director Aaron Baker
- Director Deb Yager
- Director Sharyn Cornett
- Director Jason Gianella
- Administrative Assistant Korrin Pertersen
- FF Alex Weninger

WELCOME *(Shawn Carroll, CFD Board President)*

➤ **Pledge of Allegiance**

➤ **Attendee Roll Call** *(Meeting Monitor Lori Fawcett, CFD Finance Officer)*

- Aurora
- Canby
- Hubbard
- Woodburn

➤ **Zoom Etiquette** *(Meeting Monitor Lori Fawcett, CFD Finance Officer)*

- All Attendees to be Identified by Name & Agency
- Rename Yourself Using Your Name & Agency
- Please Silence All Cell Phones

- Board Members and Chiefs will be Provided Input Opportunity via Zoom Chat
- Guests May Email Questions to lfawcett@canbyfire.org to be Addressed Post Meeting

CITIZEN INPUT: AGENDA ITEMS

No input was received.

REVIEW OF SDAO STUDY *(Jim Davis, CFD Fire Chief)*

A PowerPoint was presented by Chief Davis that highlighted on important areas of focus from the SDAO study submitted to the districts.

ACCOMPLISHMENTS TO DATE *(Fire Chiefs)*

The below accomplishments were highlighted on:

- Peer Support Program *(Josh Williams, AFD Fire Chief)*
- Recruit Academy *(Josh Williams, AFD Fire Chief)*
 - Joint Ladder Truck Response from CFD (improves AFD's ISO) *(Josh Williams, AFD Fire Chief)*
- AFD's Move to CCOM *(Josh Williams, AFD Fire Chief)*
- AFD and CFD Administrative IGA *(Jim Davis, CFD Fire Chief)*
- COVID Emergency *(Jim Davis, CFD Fire Chief)*
- Wildland Fires *(Jim Davis, CFD Fire Chief)*
- Rehab Unit *(Jim Davis, CFD Fire Chief)*
- Chaplain Program *(Jim Davis, CFD Fire Chief)*
- Fire Inspector *(Matt English, CFD Division Chief)*
- Joint Civil Service *(Joe Budge, WFD/HFD Fire Chief)*
- Joint Hiring List for EMT and EMTP *(Joe Budge, WFD/HFD Fire Chief)*
- Upgraded mutual aid agreements WFD/AFD/HFD *(Joe Budge, WFD/HFD Fire Chief)*
- Hubbard and WFD *(Joe Budge, WFD/HFD Fire Chief)*
 - Joint Administration *(Joe Budge, WFD/HFD Fire Chief)*
 - Fully Automated Mutual – Aid Emergency Response (WFD/HFD/AFD) *(Joe Budge, WFD/HFD Fire Chief)*
 - Joint Computer Server & Administrative Software *(Joe Budge, WFD/HFD Fire Chief)*
 - Command and Control *(Joe Budge, WFD/HFD Fire Chief)*

FUTURE INITIATIVES FOR DISCUSSION *(Fire Chiefs)*

Below are future initiatives that were presented to the Boards:

- Joint Training Center *(Josh Williams, AFD Fire Chief)*
- Joint Maintenance Facility *(Josh Williams, AFD Fire Chief)*
- Entry Level Test *(Jim Davis, CFD Fire Chief)*
- Company Officer Test *(Jim Davis, CFD Fire Chief)*
- Joint Building of Fire Stations *(Jim Davis, CFD Fire Chief)*
- Joint EMS Coordinator/Chief for All Four Districts *(Jim Davis, CFD Fire Chief)*
- MSDS Company *(Jim Davis, CFD Fire Chief)*
- South County Chaplaincy Group *(Matt English, CFD Division Chief)*
- Joint Fire Training *(Joe Budge, WFD/HFD Fire Chief)*

BOARD DISCUSSION / DIRECTION *(Shawn Carroll, CFD Board President)*

- Ron Swor; Canby Fire: Shout out to Chief Budge, Woodburn Fire, and Hubbard Fire and Police for dealing with a tragic situation with a family recently.
- Chief Davis; Canby Fire: Chief requested that each individual Board discuss these meeting topics at their own Board meetings and provide feedback, questions, and desired direction.
- Dawn Depner; Aurora Fire: Dawn wanted to know how the joint hiring list worked between multiple districts. Chief Budge explained the special qualifications outlined for each district and how the testing process is to determine base eligibility. Once a district would like to pull from a list, they can pull candidates that meet the district's special qualifications. Chief Budge believes this process has been working well over the last year and has even increased our eligibility pool of candidates while decreasing staff time for setting up these processes. Chief Williams explained that this was a new process for Aurora Fire but through this process, the rules have evolved to fit between all the districts. He is very confident in this process. Chief Davis mentioned that these rules came from the Canby/Molalla rules, which were revised to accommodate all the districts, their special qualifications, and general clean up to improve this process overall.
- Paul Ranta; Aurora Fire: A Board discussion with representation from all the districts is desired at a future date. Director Carroll of Canby Fire seconded this.
- Sharyn Cornett; Woodburn Fire: She is impressed by the way employees are being taken care of, especially during these times. Thank you to all the districts for their efforts here.

FUTURE MEETING DATE *(Shawn Carroll, CFD Board President)*

The Boards will put their heads together to come up with a date for a future meeting. Canby Fire will send a Survey Monkey with potential dates for the first of the year.

Daryl Nicholson; Aurora Fire: Impressed with this presentation and the thought that went into future initiatives. He has become more aware of our district collaborations from this information presented. Thank you very much. Director Carroll of Canby Fire seconded this and thanked all the Chiefs.

Director Carroll; Canby Fire: Thank you to everyone for joining us and have a Merry Christmas.

CITIZEN INPUT: NON-AGENDA ITEMS

None.

GOOD OF THE ORDER *(Shawn Carroll, CFD Board President)*

None.

ADJOURNMENT *(Shawn Carroll, CFD Board President)*

The meeting was adjourned at 1858 hours by Canby Fire President Shawn Carroll